
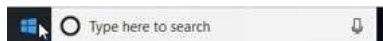


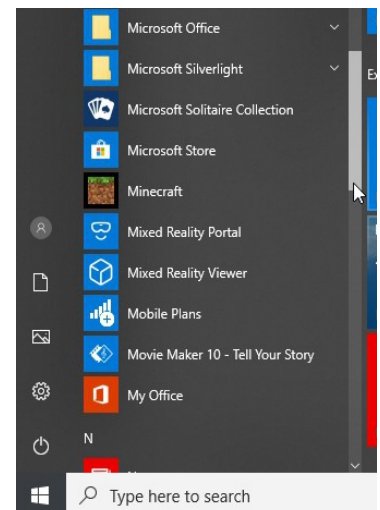
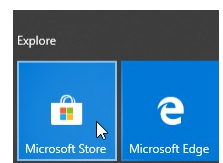
Microsoft App Store (Windows 10)

1. The Microsoft App Store is a way of accessing Apps on Windows 10 devices. An App (Application) might be a game, a film, a computer program or the like. It was formerly known as Windows Store under Windows 8 and is now known as Microsoft Store. We will show how to use it. 
2. Microsoft Store is accessed by left-clicking the Windows symbol at the bottom left of the screen.

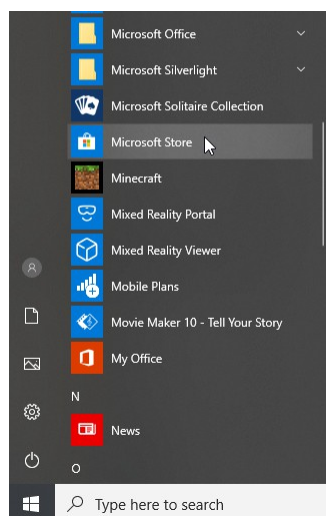


Then **Either** find the tile for Microsoft Store and left-click on it

Or scroll down the alphabetical list of Apps by sliding the slider on the right of the Apps to find Microsoft Store



and left-click on it.



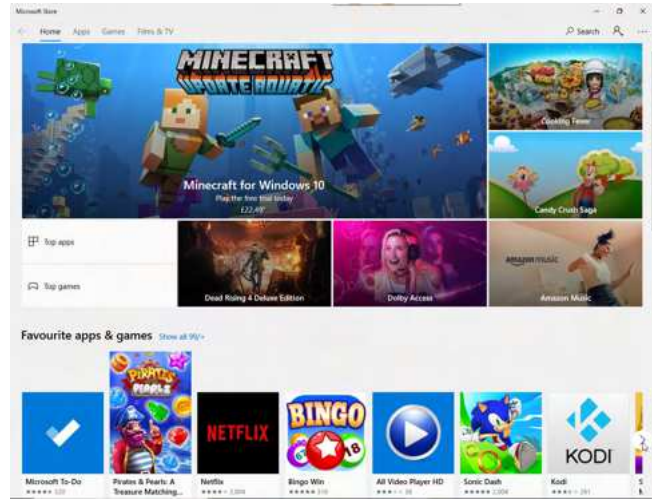
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3. A screen something like this will appear. You can find what you want in various ways.

Either scroll down to see the categories and look for it under the category you want. These consist of e.g. Favourite apps & games,

Top games, Top apps, Most popular, films, TV programmes, Collections and so on.

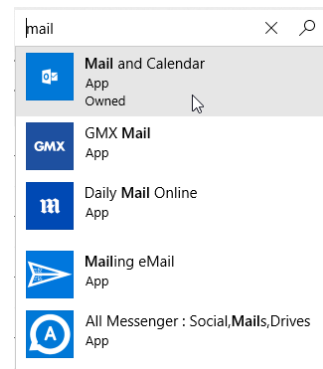
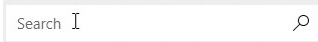
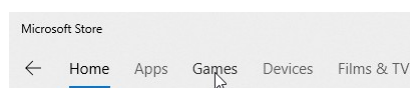
For each category you can left-click on the right arrow to see more and there is an option to "Show all...". Then you can see all the available Apps in that category.



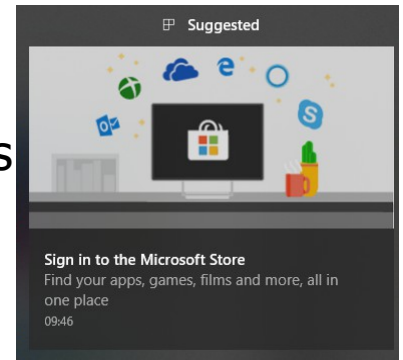
Or you can select from the options at the top left. A list will be shown under various headings and sometimes there is a selection of Categories at the bottom of the page to help you narrow down your choice.

Or if you can't easily find what you want then use the Search facility at the top and type in what you want.

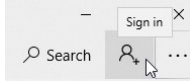
So e.g. if I type "mail" I will be presented with a list which shows what sort of item, e.g. "App", and whether it's already present on my computer ("Owned").



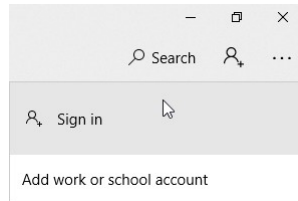
4. You will be asked to Sign in to your Microsoft Account. This is optional and it helps to keep your settings from previous times but if you want to Buy an App it will be necessary.



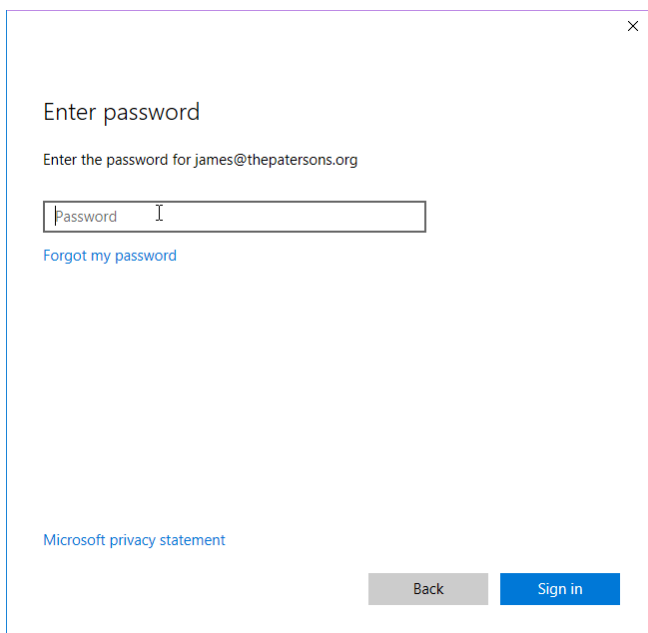
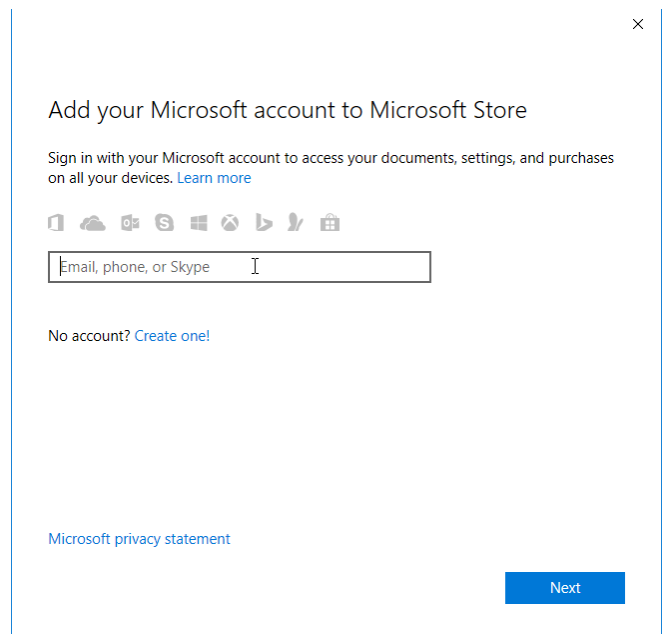
You sign in by left-clicking at the top right



and again,



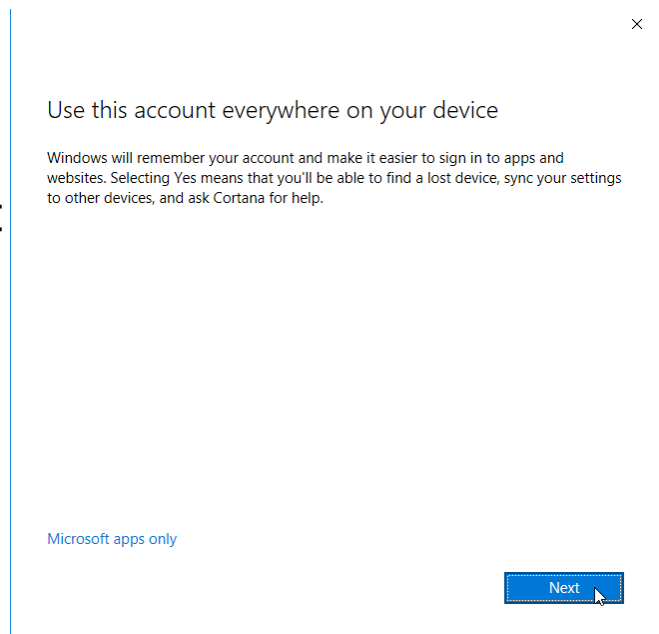
and you will be asked for your email address, or other options of phone no. or Skype login.


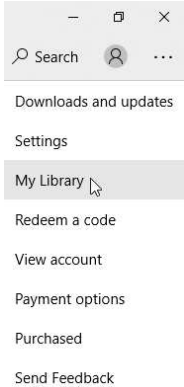


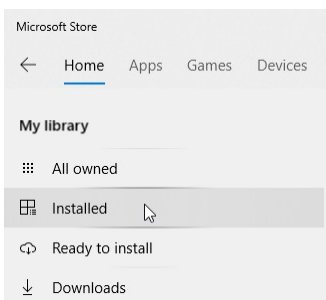
You will then be asked for your Password. You then left-click on "Sign in".

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When you've signed in, it explains that you can use your account on different facilities on this device and it will sync over several devices. Left-click on "Next" to proceed.

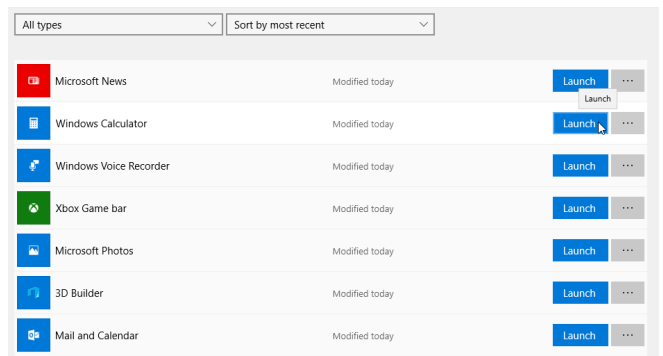



5. You can find what Apps are already on your device by left-clicking on the Menu symbol  at the top right and then choose "My Library" and left-click on  this.



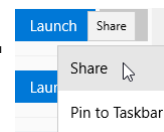
You will be shown a list of options on the left of the screen and you can select from these by left-clicking e.g. "Installed" Apps.

A list of the Apps is shown which allows you to Launch any that you want to use.



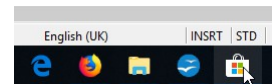
6. There are other options available by left-clicking on the Menu symbol  which allow you to

“Share” an App or “Pin to Taskbar”.

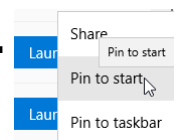


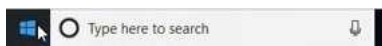
When you select “Share” you are shown details of the App and asked for who you wish to share with. This may include contacts you've already made e.g. on Skype.

If you use the App a lot you may wish to select “Pin to Taskbar” which makes it visible for quick selection at the bottom of the screen.



Sometimes the option to “Pin to start” also appears.



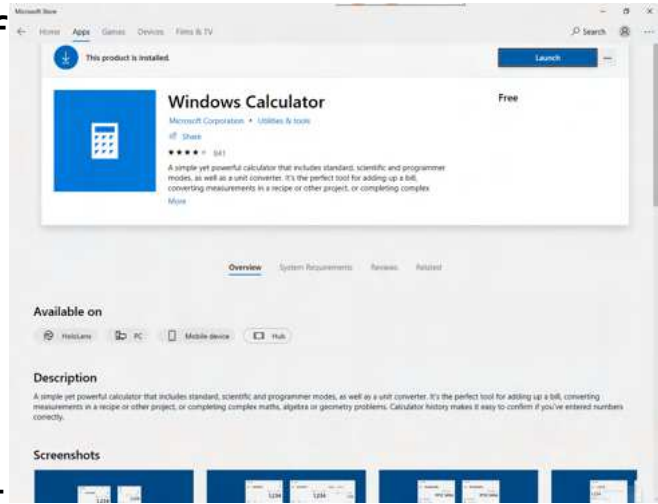
This means that the App tile will be visible in the display of Apps shown when you left-click on the Windows symbol at the bottom left of the screen. 

This is useful for Apps that you use frequently.



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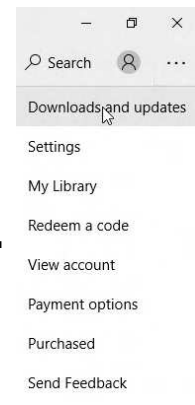
7. You can find more details of an App by left-clicking on it and you will be shown a Description, Screenshots, the cost of it and so on. This also includes the types of devices the App is "Available on". There are tabs to click to get more details e.g. "Reviews".



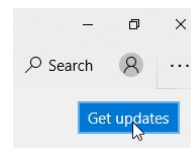
8. It's best to keep your Apps up-to-date. If you left-click on the Menu symbol,



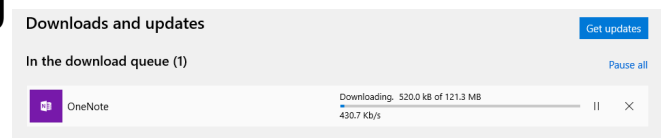
and then on "Downloads and updates,"



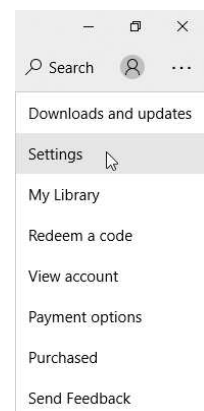
you will be given the opportunity to "Get updates".



If you left-click on this and there are any Apps that need updating then you will see a Download queue screen.



9. Another option in the Menu is "Settings".



This allows you to set up various options as shown. "App updates" allows you to select whether these are done automatically.

"Live Tile" allows you to get

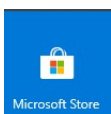
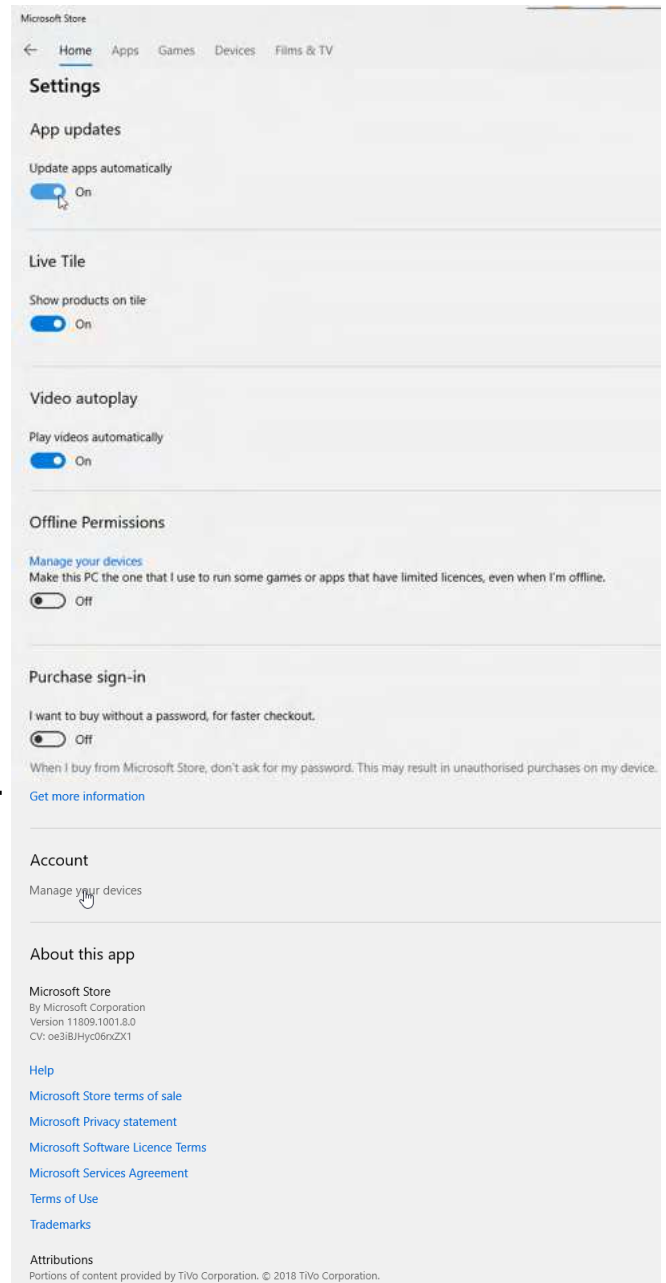
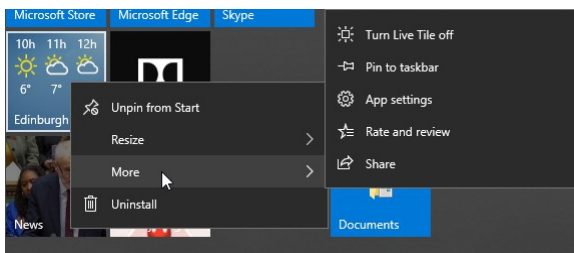


e.g. the Weather tile showing



current weather at your location without opening the App.

(You can also access this by right clicking on the tile, left-clicking on "More" and then on "Turn Live Tile off").

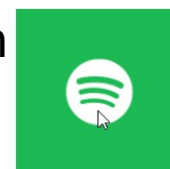


With Microsoft Store when you select "Live Tile" On, it should show possible products circulating, however this may not always work.

There are a few other "Settings" options to select as shown.

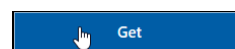
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10. If you want a new App select it by left-clicking on its icon



Spotify Music
★★★★★ 292
Free

and if it is free then left-click on "Get" and you will proceed to Downloading

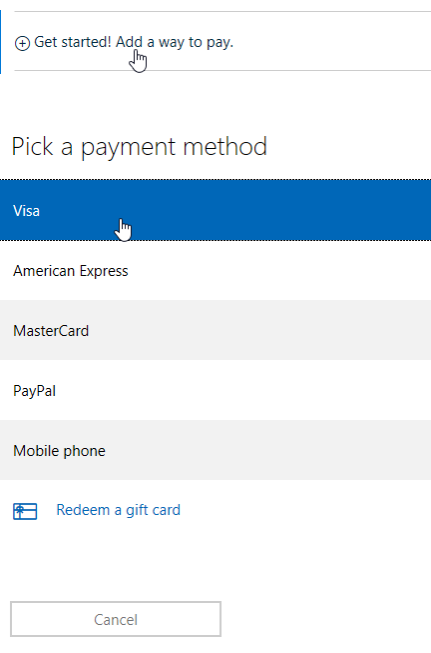


but otherwise when you do have to pay you left-click on "Buy" and you will be asked to sign in if you've not already, or to re-enter your password, before proceeding (unless you've previously ticked the box "Don't ask me again....").



You will then be offered a selection of how to pay.

Select which one you want and you will then be asked for the usual information.

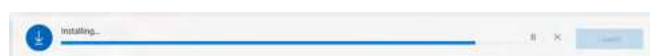


After a brief Licence check the App will then be downloaded.

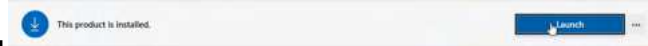


A brief display will say "Restoring user data"

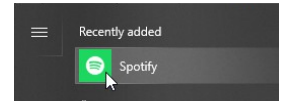
and then the App will be installed



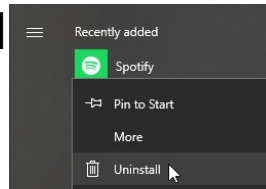
and once this is finished you will be given the option to Launch it.



11. If you find that you don't want the App in the future then it is easy to Uninstall it. Right-click on the App symbol



and left-click on Uninstall



and again on Uninstall.



Note that if the App was introduced as part of Windows 10 it may not be possible to Uninstall it.

12. Enjoy the Store!

