

Starting Programs using the Keyboard (Windows 10)

1. Press the **Windows key**.

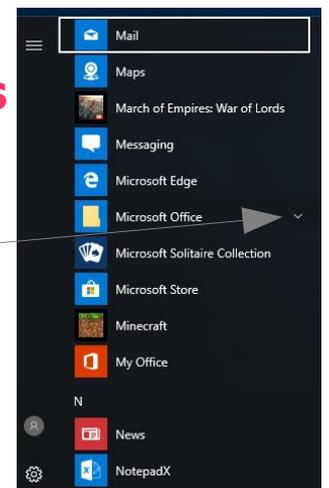
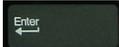


"Press" means for an instant.

This will bring up a screen showing the Programs available with a section "Most used" at the top and then alphabetically following on below.



2. Press the **Down arrow** which will select "Most used" then type the first letter in the box "Type here to search" e.g "m" and you will get to the list beginning with that letter. Press the **Down** or **Up arrows** to select the Program you want and press **Return/Enter** to open it. In some cases where there is a little arrow shown, e.g. Microsoft Office, there may be a further selection required in the same way to access the program you want.



(There is also a section "Life at a glance" which may have the Program you want visible, in which case from "Most used" selected press the **Tab key** and then **arrow keys** to select the Program you want).



3. Of course if the Program is in the "Most used" list just select it by pressing the down arrow and press **Return/Enter**. 