Volunteering with Pass IT On

Pass IT On is a charity which refurbishes donated IT equipment, adapts it and gives to disabled people who live in the EH (Edinburgh and Lothians) postcode area.

The value of what we do is reflected in the following quotes from clients who have received computers from us:
"It has brought a whole new world to my doorstep."
"I felt that non-disabled people had easier access to computers, now not the case."
"I don't have to rely on other people as much, to pay bills, shop etc 'Brilliant'."

Volunteers are essential to the work of Pass IT On and you can get involved in lots of different ways, for example:
- Driving (collecting donated computers)
- Helping to build/troubleshoot/install software on donated PC equipment
- Fundraising (helping out at events or planning events)
- Language translations for our clients

Pass IT On has spaces for volunteers at various times during the day on most weekdays (*between 10am and 4pm*) and also on a Tuesday evening.

Some equipment collections can be done during the evenings and fundraising events normally take place during evenings or weekends.

Pass IT On's *equal opportunities policy* applies to both paid staff and volunteers.

Because we only have a limited number of volunteering places, we aren't able to accept statutory work scheme placements.

We ask for two references for each volunteer before starting work with Pass IT On.

If you are interested in volunteering with Pass IT On, please complete and return the application form overleaf. We'll then get in touch to arrange for you to visit our premises and have a chat about what would best suit you in person. This also gives you the chance to find out more about Pass IT On.

address: Pass IT On, 14 Wardie Avenue, Edinburgh EH5 2AB
tel: 0131 476 1645 email: admin@passitoncomputers.co.uk
web: www.passitoncomputers.co.uk
scottish charity SC033560

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Volunteer Application Form

First name:	
Surname:	
Address:	
Postcode:	
Telephone: Mobile:	
Email:	
Age (if under 18):	

Please tell us which areas of volunteering with Pass IT On interest you:

Driving	
Refurbishing PCs	
Fundraising	
Language translations (please give details below):	
Other (please tell us below):	

Approximately how much time would you like to spend volunteering with Pass IT On?

_____ hours per week/month

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Volunteer References:

Please give us the name of two people we can contact for references. If possible, please give one work/academic referee and one personal referee. Referees should be people who have known you for at least two years.

Volunteer Name: _____

Referee 1:

Name: _____

Job title: (if applicable)   _____

Address: _____

                                   _____

Postcode: _____

Email: _____

Referee 2:

Name: _____

Job title: (if applicable)   _____

Address: _____

                                   _____

Postcode: _____

Email: _____

Pass IT On may contact these referees in relation to my work as a Pass IT On volunteer.

signed: _____   date: _____

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