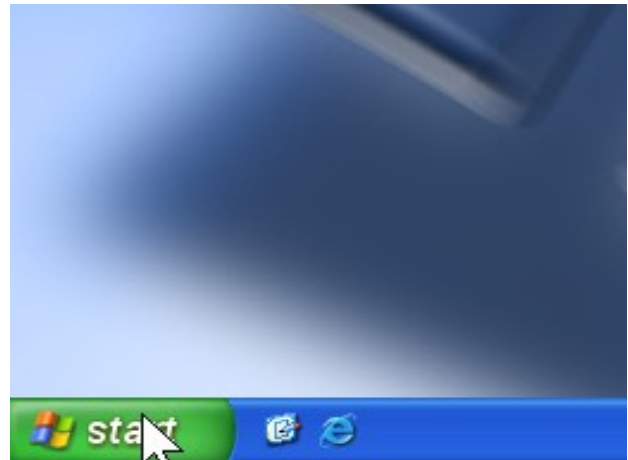


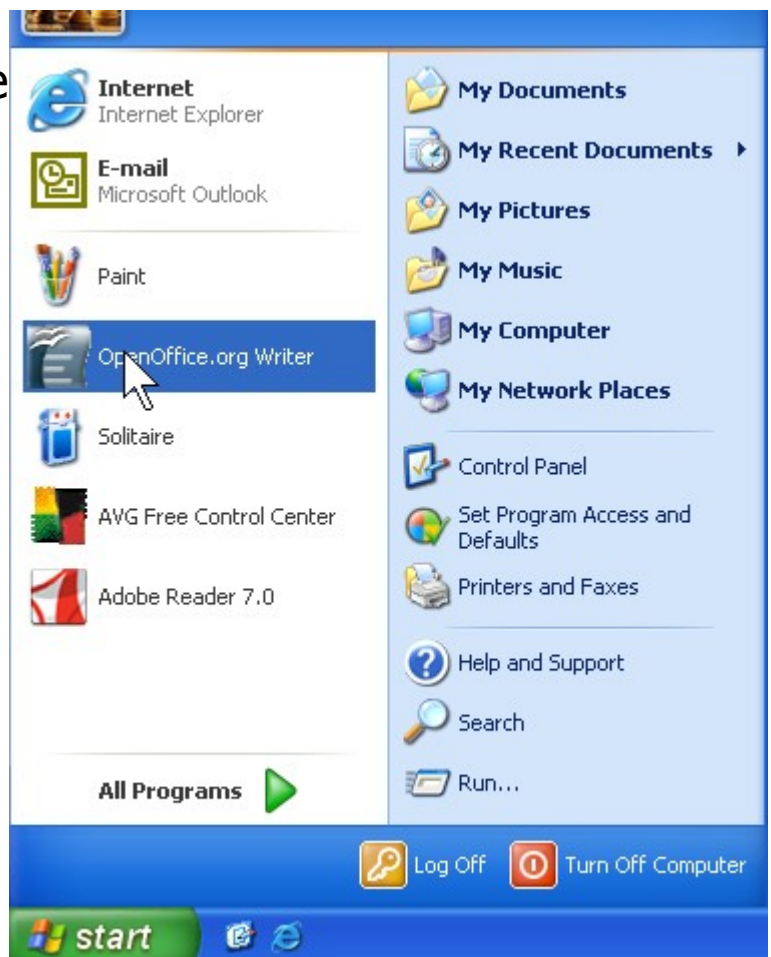
Starting Programs using the Mouse (Windows XP)

1. Left-click on the **Start button** in the bottom left hand corner of the screen.



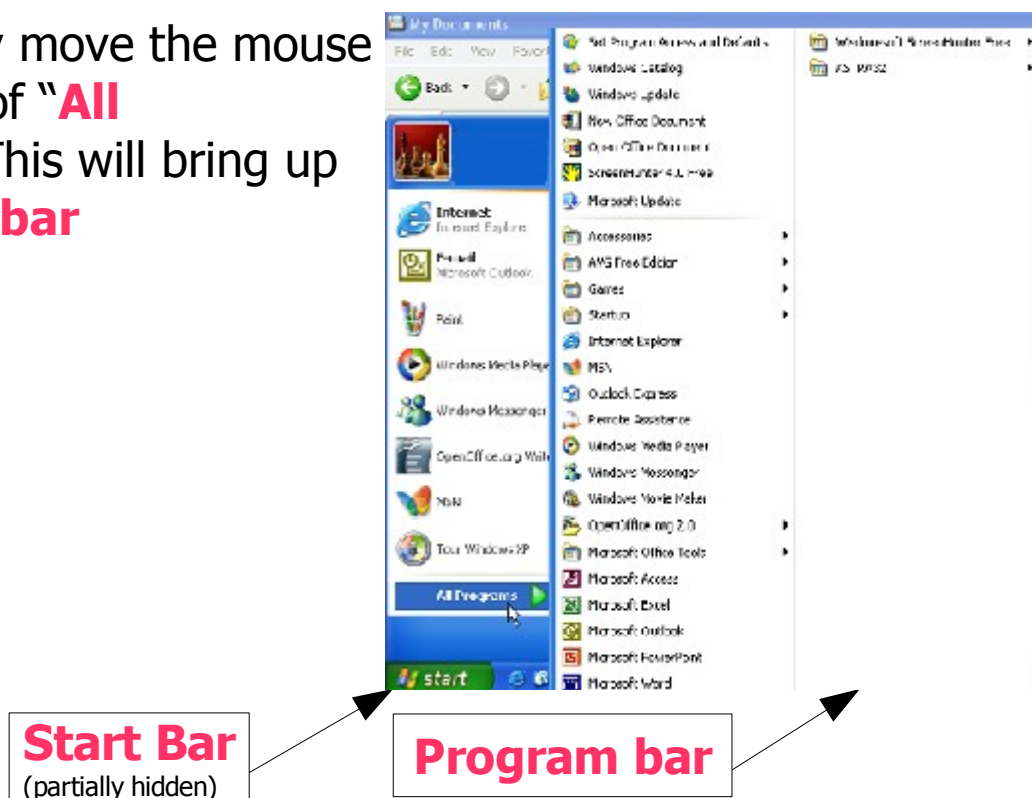
This will bring up the **Start Bar**

2. If the Program appears on the **Start Bar** move the mouse arrow up and down until it highlights the correct Program in the list and Left-click on the highlighted Program. This will **open** the Program.



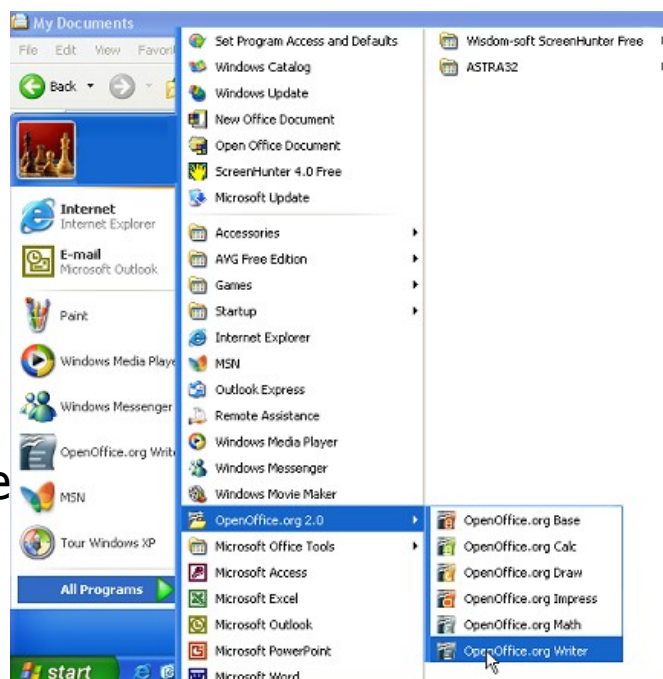
PTO

Alternatively move the mouse arrow on top of “**All Programs**”. This will bring up the **Program bar**



3. Move the mouse arrow to the right and then up and down until it highlights the correct Program in the list on the **Program Bar**.

If there is an arrow pointing right at the highlighted Program then continue by moving the mouse arrow to the right and then up and down to highlight the chosen Program. If you miss then move arrow back on top of All Programs and repeat the process.



4. Left-click on the highlighted Program.
This will **open** the Program